

Dear Scholarship Applicant,

Welcome! Whether you are new to Faith Bible Christian School (FBCS) or have been attending for some time, we would like to thank you for your interest in applying for tuition assistance via our Scholarship Program. It is the mission of the scholarship committee to assist deserving families, whose personal income and expenses limit their ability to experience the blessings of educating their children at FBCS, to do so.

The enclosed brochure will acquaint you with the basics of the scholarship program. Please take a moment to review the following steps in the application process:

1. Initially, we ask that all interested new families apply for enrollment to the school prior to applying for scholarship assistance. This is to ensure that FBCS is a good fit for your children. There is a one-time, non-refundable \$25 per student application fee. This applies only to new applicants to the school.
2. The application packet for scholarship assistance can be obtained from the finance office. You may apply either on-line (\$18, paid by credit card) or by fax or mail (\$24, payable by check, money-order or credit-card). The user name and password are given to you on the application (case-sensitive). FBCS's CFA School ID number is: 24112. The completed application will be submitted to Confidential Financial Analysis (CFA). CFA will perform an independent and confidential analysis of your financial information. The information you provide is critical in that CFA's recommendation is strongly considered by the scholarship committee in its determination of scholarship awards.
3. You will also be asked to provide the finance office with the following financial information:
 - A copy of your most recent IRS Form 1040 U.S. Individual Income Tax Return (pages 1 and 2 only).
 - A copy of your most recent pay-stub or an equivalent form of income verification.
 - Any information regarding stock options you may own.

If your family owns all or part of a business, additional information may also be requested. You may also provide the committee with a cover letter detailing any additional information you would like to be considered in the review of your application, if you so choose.

Please note: Both FBCS and the Scholarship Committee abides by a strict Confidentiality Policy, copy attached. Be assured that your private financial information will be held in the strictest confidence. For information on CFA's privacy policies, go to www.online-cfa.com or call (719) 685-5783.

If you are applying on-line and need to leave the application process before completion, be sure that you keep a record of the password that you created online. That password will enable you to get back online to make changes. Otherwise you will have to start all over and will be charged the processing fee again.

As soon as we have all of the necessary financial information, the committee will review your request and respond in writing as quickly as possible.

Thank you for considering Faith Bible Christian School. We are ***dedicated to building academic excellence, developing Christ-like character and equipping students to serve others.***

We hope to be able to assist your children in our pursuit of that mission.

Sincerely,

The Scholarship Committee